



November 21, 1991

To Whom It May Concern:

Janet Roberts has worked for me as a clerk/secretary. During that time, the quality of her work has always been acceptable. She completes assignments on time and maintains a cheerful and outgoing attitude. Her contribution to the organization was positive and I would certainly consider her for rehire if the opportunity arose.

Sincerely,

A handwritten signature in cursive script that reads "Paul Fessler". The signature is written in dark ink and is positioned above the printed name.

Paul Fessler  
Director, Nuclear  
Training

/kmr